



Health and Safety Plan Summary

Anticipated Launch Date: September 8, 2020

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Once per week, the school will be professionally cleaned.</p> <p>One staff person will be designated as a Floater Aide. That person will be responsible for cleaning and sanitizing areas such as the bathrooms and hallway throughout the school day as well as sanitizing classroom materials as necessary.</p> <p>At the close of the classroom each day, teachers and aides will clean and sanitize all furniture and touch points in the classroom. Each teacher/aide will be responsible for cleaning and sanitizing assigned classroom, as well as traffic areas such as hallway, bathroom, and playground areas.</p> <p>No drinking fountains will be used, only bottled water.</p> <p>Air purifiers will be used to improve air quality in school. Learning spaces and activities will be located outdoors where feasible (weather/schedule permitting) to control air quality in school.</p> <p>Transportation is provided only by parents and Elementary students' school district. No transporting of students will occur from Brookeside Montessori.</p>



Health and Safety Plan Summary

Anticipated Launch Date: September 8, 2020

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>Students will be 6 feet apart and socially distanced as much as possible using both tables and yoga mats on the floor while they work. Plexiglas partitions will be placed between students using the same table. Tables will be for 2 students.</p>
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>For Primary classrooms, snacks and lunch will be served within each self - contained classroom. Students will be seated at tables or on yoga mats to maintain distance while eating.</p> <p>In the Elementary classroom, snack and lunch will be served in one of four areas assigned to ONLY Elementary students (main classroom, computer lab, classroom library area, and kitchen area) so that they can maintain their distance during meals. All tables will be cleaned and sanitized after eating.</p> <p>Multipurpose classroom may be used by classes for indoor recess. The space must be clean and sanitized after each classroom's use.</p>
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Normal hygiene practices will be monitored closely. Staff and students wash hands before eating and after using the bathroom. Students are encouraged to sneeze in their elbow and asked to wash after sneezing. Any staff member who needs to change a child that has had a toileting accident wears gloves and a disposable mask. Gloves mask, and any soiled diapers or pull ups will be disposed of in the indicated receptacle. Staff and student will wash their hands. Changing area will be disinfected.</p>



Health and Safety Plan Summary

Anticipated Launch Date: September 8, 2020

Requirement(s)	Strategies, Policies and Procedures
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>In addition to normal practices, staff and students will wash their hands upon arrival and before entering their classrooms or offices. The Floater Aide will remind both staff and students to wash hands every 90 minutes throughout the day.</p> <p>Posters at entry re: guests by request; post hallway, bathroom, classrooms with CDC tips on how to protect yourself from COVID-19.</p>
<p>*Identifying and restricting non-essential visitors and volunteers</p>	<p>During Pennsylvania’s yellow phase, visitors including parent volunteers will not be allowed. Only staff and students will be permitted in the school. During Pennsylvania green phase visitors and parent volunteers will be by appointment only. Anyone coming into the building must agree to temperature checks and other protocols outlined in this plan.</p>
<p>* Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes</p>	<p>For the 2020-2021 school year all physical education classes will be at the school and in student’s classrooms or on the playground, as weather permits. Instructors will visit each classroom to instruct students. During recess and physical education consideration will be given to the physical closeness of students and the length of time that students are close to each other or to staff.</p>



Health and Safety Plan Summary

Anticipated Launch Date: September 8, 2020

Requirement(s)	Strategies, Policies and Procedures
<p>*Limiting the sharing of materials among students</p>	<p>Any equipment that is used will be cleaned and disinfected after each class. Students will have a box with their own supplies such as pencils, crayons, erasers, glue, etc. If students must use shared items such as paint, it will be provided to them in individual disposable containers. Whenever possible, students will have their own Montessori materials. When a work or material needs to be shared, it will be disinfected after each student use—prior to another student using it.</p>
<p>*Staggering the use of communal spaces and hallways</p>	<p>The Floater Aide will monitor hallways to ensure that only one class at a time is in the hallway. Only one classroom may be on the playground at a time. A recess schedule will be made at the start of school.</p>
<p>*Adjusting transportation schedules and practices to create social distance between students</p>	<p>Elementary students will arrive between 8:00 -8:30 Students in Primary classrooms will arrive between 8:30 – 9:00. Students using bus transportation will follow bus companies’ transportation schedule.</p>
<p>*Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	<p>For the 2020-2021 school year enrollment will be limited to 15-17 students in each classroom. All classrooms will be self-contained. There will be no interactions with other classes while at school.</p>



Health and Safety Plan Summary

Anticipated Launch Date: September 8, 2020

Requirement(s)	Strategies, Policies and Procedures
<p>*Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>*Other social distancing and safety practices</p>	<p>N/A - Local childcare coordination, and/or transportation are planned and provided by parents.</p> <p>Students in Kindergarten – Grade 6 may be eligible for transportation from their school district of residence. Parents and students will need to follow all protocols as per the school district providing transportation. No transporting of students will occur from Brookeside Montessori.</p>



Health and Safety Plan Summary

Anticipated Launch Date: September 8, 2020

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>Temperature taken/recorded upon arrival and at 3 hour intervals. Symptoms/history of exposure must be disclosed.</p>
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>Students, staff, or visitors will be isolated in school office. Student must be picked up within 30 minutes. A report to Pennsylvania Department of Health will be made if Brookeside Montessori is aware of a known case of exposure or illness.</p>
<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>Documentation will be required from physician that the person is not contagious and may return to school.</p>
<p>*Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>Student families and staff will be notified of school closures and safety protocol changes through use of email, the One Call Now system, and our school website / social media.</p>



Health and Safety Plan Summary

Anticipated Launch Date: September 8, 2020

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p>	<p>Students and staff with unique concerns should contact the Head of School. Parents or caregivers, the student, the student's health care provider, and a team of school staff will work together to develop a individualized health plan. The plan will consider how to deal with what might happen with a student or staff member medically while they are in school.</p>
<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>On July 1, 2020 The Secretary of the PA Department of Health made an order requiring universal face coverings. This order applies to all individuals while in school entities, including public K-12 schools, brick and mortar and cyber charter schools, private and parochial schools, career and technical centers (CTCs), intermediate units (IUs); educational programming for students in non-educational placements such as residential settings (boarding schools), residential facilities, detention centers, and hospital settings; PA Pre-K Counts, Head Start Programs and Preschool Early Intervention programs; and Private Academic Nursery Schools and locally funded prekindergarten activities. This Order remains in effect until further notice.</p>
<p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p>	<p>The July 1, 2020 order applies to all children aged two and older. Schools may allow students to remove their face coverings when students are: Eating or drinking when spaced at least 6 feet apart, seated at desks or assigned work spaces at least 6 feet apart, and engaged in any activity at least 6 feet apart (e.g. face covering breaks, recess, etc.). Any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings.</p>



Health and Safety Plan Summary

Anticipated Launch Date: September 8, 2020

Requirement(s)	Strategies, Policies and Procedures
<p>*Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p>Students with complex needs and other vulnerable individuals should have an individualized health plan created to address unique safety protocols.</p>
<p>*Strategic deployment of staff</p>	<p>Students on occasion will work with instructional and non instructional employees of outside agencies (ex. Intermediate Units and school districts) to meet their academic, emotional, and / or behavioral needs. The strategic deployment of these individuals may vary depending on the agencies. Brookeside Montessori will continue to work with these agencies in person or virtually, to ensure that students specific needs are being met. Staff may also make recommendations for early intervention or special education services and support as needed.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for Brookside Montessori School reviewed and approved the Phased School Reopening Health and Safety Plan on July 7, 2020.

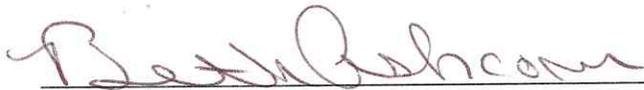
The plan was approved by a vote of:

5 Yes

0 No

Affirmed on: July 7, 2020

By:



(Signature* of Board President)



(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.